



# Woodford County Health Department

Prevent. Promote. Protect.

Agenda  
August 11, 2022  
5:30 p.m.

- |      |                              |                               |
|------|------------------------------|-------------------------------|
| I.   | Call to Order/Roll Call      | Chairman Kay                  |
| II.  | Minutes- June 9, 2022        | Chairman Kay                  |
| III. | Program Services Reports     |                               |
|      | A. Community                 | Anne Hagan                    |
|      | B. HANDS                     | Jennifer Wells                |
|      | C. Environmental             | Barrett Schoeck               |
|      | D. Medical                   | Kelly Simpson/Rolgard Casimir |
| IV.  | Financial Reports            |                               |
|      | A. Revenue/Expense           | Cassie Prather                |
|      | B. Taxing District           | Cassie Prather                |
| V.   | Director's Report            | Cassie Prather                |
| VI.  | New Business & Announcements | Cassie Prather                |
| VII. | Adjourn                      | Chairman Kay                  |

**Next Meeting: Thursday, November 10, 2022**

**Woodford County Board of Health  
Minutes  
June 09, 2022  
5:30 p.m.**

**Members Present**

James Kay, Chairman  
Kelly Carl  
Art Craig, PE  
Mary Ann Gill, RN  
Rebecca Harris, OD  
Corey Stith, DMD  
Michelle Welling, MD

**Members Absent**

Janet Cline, R PH  
Traver Dabney, DVM  
Gerald Elliott, MD  
Bill Hill  
Rob Hutchinson, MD

**Others Present**

Cassie Prather  
Alan George  
Christine Mattingly  
Rolgard Casimir  
Jennifer Wells, RN  
Kelly Simpson, RN  
Anne Hagan

The quarterly meeting of the Woodford County Board of Health was called to order by Chairman James Kay. A quorum was present.

**Minutes**

Chairman Kay asked the members if there were any changes or corrections to the March 3, 2022 Board of Health meeting minutes. With no changes or corrections, the minutes were approved as submitted. A motion to approve the minutes was made by Art Craig and seconded by Corey Stith. Motion carried.

**Program Services Reports**

The Program Services Reports were presented to the board members. Anne Hagan, Community Health Educator, presented the Community Report and discussed she is currently partnering with the ETC Summer Program providing Health Education classes for those participating in the program. Jennifer Wells, HANDS Manager, noted the HANDS Program has received additional grant monies and she is currently working with Anderson County Health Department to determine if the HANDS services provided in Anderson County can be assumed by the Woodford County HANDS program. Cassie Prather, presented the Environmental Report. She stated the food program and onsite sewage program services normally increase in the summer months. Kelly Simpson, Clinic Nurse Manager, stated the COVID Vaccine Clinics are being held on Wednesday afternoons at Versailles Presbyterian Church and 47 COVID-19 vaccines were given this week 50 COVID-19 vaccines were given at the previous week's clinic. A motion to accept the reports was made by Mary Ann Gill and seconded by Michelle Welling. Motion carried.

**Financial Reports****Revenue/Expense****Taxing District**

Ms. Prather discussed the Revenue/Expense Reports and Taxing District Reports with the members. Ms. Prather noted that the health department has a surplus of \$326,810.00. Ms. Prather stated 3 quarterly payments have been made from the Woodford County Public Health Taxing District to the Health Department. Ms. Prather stated the 4<sup>th</sup> quarterly taxing district payment was made after the reports were submitted to the members. A motion to accept the Revenue/ Expense and the Taxing District financial reports was made by Kelly Carl and seconded by Mary Ann Gill. Motion carried.

**Director's Report**

Ms. Prather presented the Director's Report to the members. Ms. Prather welcomed Rolgard Casimir to the health department team. Rolgard will be working as a Harm Reduction Specialist. The health department will continue providing harm reduction services through a partnership with the University of Kentucky. Ms. Prather also welcomed Olivia Britton and Kelsey Padgett to the HANDS team. Ms. Prather noted flooring will be replaced at the health department and the project is expected to begin soon. It was noted the COVID-19 cases have been declining as well as hospitalizations. Ms. Prather stated there are currently no confirmed Monkeypox cases in Kentucky. Ms. Prather commended the clinic staff for working diligently with families to meet their needs during the current baby formula shortage. A motion to accept the Director's Report was made by Art Craig and seconded by Michelle Welling. Motion carried.

### New Business

#### FY 23 Woodford Co. Public Health Tax Rate and FY23 Budget

Ms. Prather presented the Woodford County Taxing District Budget to the members. Ms. Prather recommended no changes to the tax rate. Personal and real property will be subject to taxation in Woodford County at the rate of 2.0 cents per \$100 of assessed valuation of real and personal property and 2.0 cents per \$100 assessed valuation of motor vehicles in Woodford County as of January 1, 2022. A motion to approve the Woodford County Public Health Tax Rate at 2.0 cents and Taxing District Budget was made by Corey Stith and seconded by Kelly Carl. Motion carried.

#### FY23 Woodford Co. Health Department Budget

The WCHD budget was presented to the members by Ms. Prather. Ms. Prather noted the FY23 Woodford Co. Health Department Budget includes a 5% discretionary increase to eligible employees. Ms. Prather recommended this increase be made at the beginning of Fiscal Year 2023. Ms. Prather also stated a Lump Sum Payment to all eligible employees is in the FY23 health department budget and, if the budget allows, will be granted in the 2<sup>nd</sup> Quarter of FY23. Chairman Kay asked if anyone had any questions or comments regarding the budget as presented. There were no questions or comments. A motion to accept the FY23 Woodford Co. Health Department Budget was made by Art Craig and was seconded by Corey Stith. Motion carried.

Chairman Kay made a general motion to authorize the Chair of the Board of Health and/or Director of the Woodford County Health Department to sign any and all documents related to the budget and the tax rate approved at the June 9, 2022 meeting. A motion to sign any documents was made by Art Craig and was seconded by Kelly Carl. Motion carried.

#### ARPA Hero Pay

Chairman Kay presented a request to approve ARPA-American Rescue Plan Act Hero Pay for the Public Health Director. The Woodford County Fiscal Court authorized and issued premium pay pursuant to ARPA funds received. Director Prather's ARPA Pay was approved by the Woodford County Fiscal Court. A motion was made to approve ARPA premium pay as approved and unanimously voted on by the Woodford County Fiscal Court for the Public Health Director, Cassie Prather and to authorize the Board of Health Chair to sign any and all documents and submit that to the Department of Public Health for final approval. A motion was made by Michelle Welling and was seconded by Kelly Carl. Motion carried.

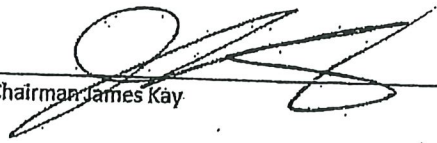
#### Additional New Business


Chairman Kay discussed with the board a matter regarding a Facebook post that was made to the Woodford County Health Department Facebook page in error from an employee who had administrative rights to the health departments Facebook page. The post made in error was intended for the employee's personal Facebook page. The Woodford County Health Department put an apology statement for the error on the Facebook page shortly after the error was made. A new protocol has been implemented regarding Facebook postings for the Woodford Health Department Facebook page.

Ms. Prather shared with the board that two professors from Columbia University chose Kentucky as one of the states who had a robust COVID -19 response and recently visited the Woodford County Health Department. Employees met with and were interviewed by the professors. The Woodford County Health Department was chosen as one of the top COVID-19 responders in the state.

A motion to adjourn the meeting was made by Corey Stith and was seconded by Art Craig. Motion carried.

Meeting adjourned.

  
Chairman James Kay

  
Cassie H. Prather, Secretary

# WOODFORD COUNTY HEALTH DEPARTMENT<sup>4</sup>

Community Health Programs Report | June 2022–August 2022

## PROGRAMS\EVENTS

### **Back to School Bash | Simmons Elementary School | July 28<sup>th</sup>, 2022**

WCHD Community Nutrition and HANDS participated in the Back to School Bash at Simmons Elementary School. School supplies such as, reusable water bottles, pencils, erasers, crayons, sunscreen packets, and more were given out to over 150 current and new elementary age students.

- Chamber Golf Scramble | June 17<sup>th</sup>, 2022
- Juneteenth Festival (Versailles) | June 18<sup>th</sup>, 2022
- Juneteenth Festival (Midway) | June 19<sup>th</sup>, 2022
- Friendship Fest | July 30<sup>th</sup>, 2022

## UPCOMING EVENTS

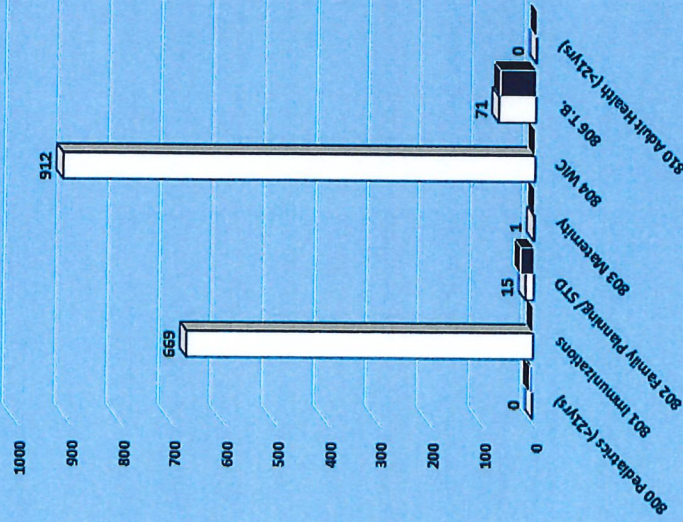
- Heart Health with Cooking Demonstration | Senior Center | August 26<sup>th</sup>, 2022
- Super Hero Fun Run | August 27<sup>th</sup>, 2022
- Brothers Run | September 10<sup>th</sup>, 2022
- Twilight Festival | September 24<sup>th</sup>, 2022

## NEW UPDATES

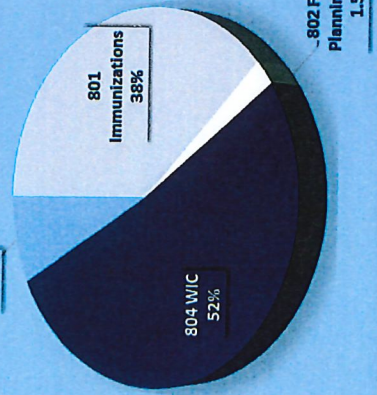
- Woodford Wheels Transportation Program | New Riders! Approved for 18 years and older this month.
- Tobacco/Vaping School Initiative
- School Health Education Partnership
- Community Health Assessment for 2023-2026 to begin this Fall

**Medical Services**

- Services / Contraceptives
- Radiology / Laboratory Pathology

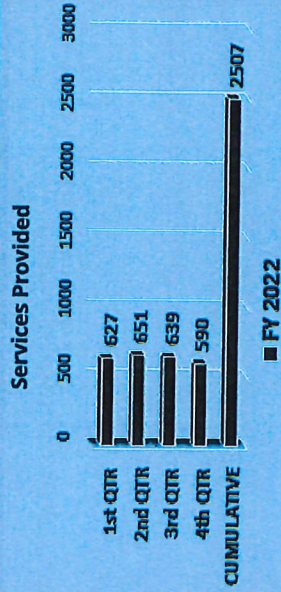


- 800 Pediatrics (23yrs)
- 801 Immunizations
- 802 Family Planning/ STD
- 803 Maternity
- 804 WIC
- 806 T.B.
- 810 Adult Health (23yrs)

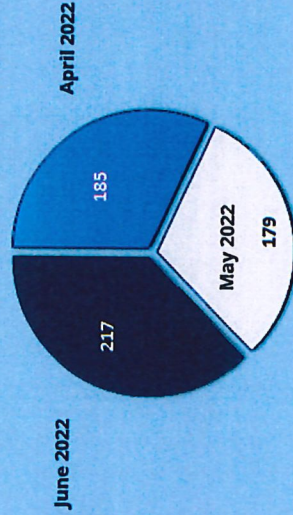


806 T.B. 8%

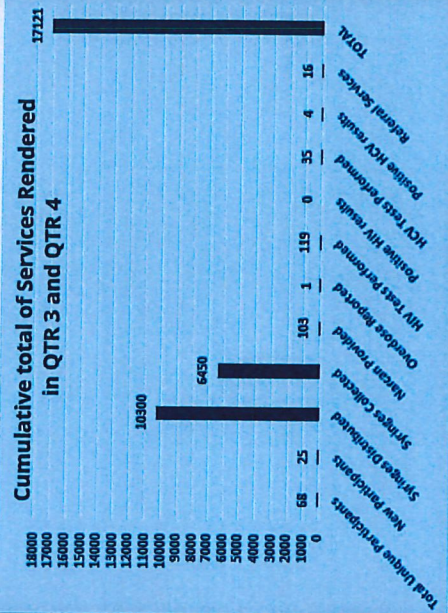
**HANDS**



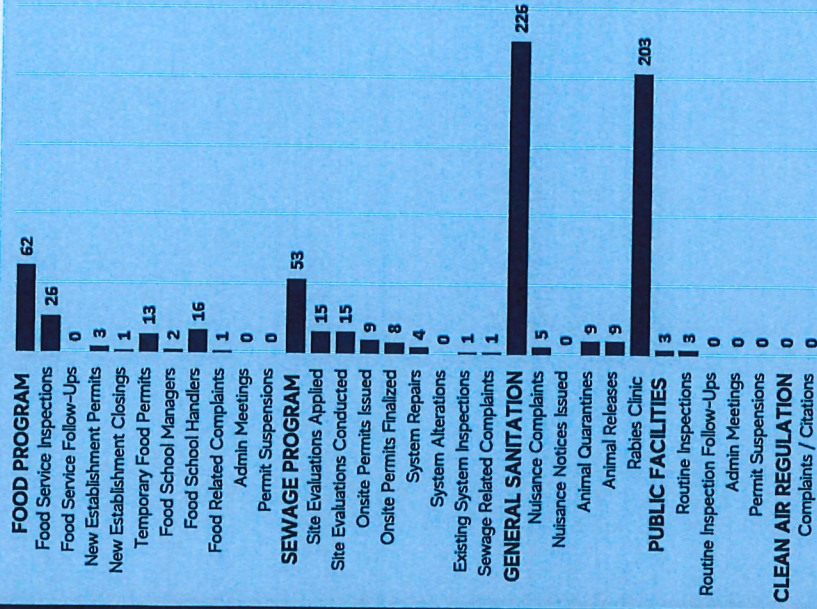
**HANDS Services Provided per month**



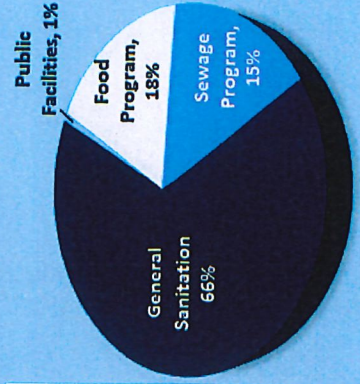
**HARM REDUCTION**



**Environmental Services**



- Food Program
- Sewage Program
- General Sanitation
- Public Facilities
- Clean Air Regulation



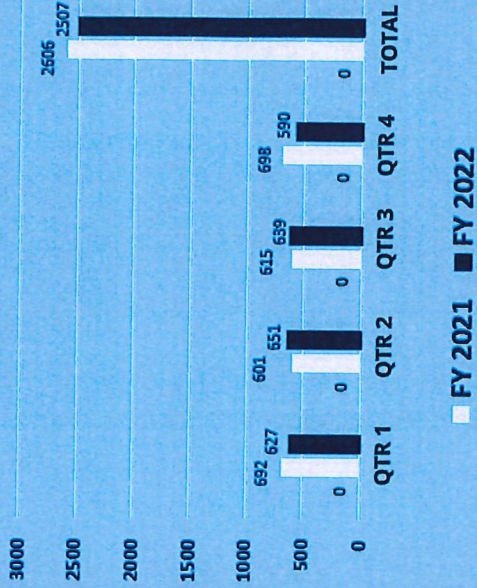
### Medical Services

FY 2021 & 2022 Cumulative Totals



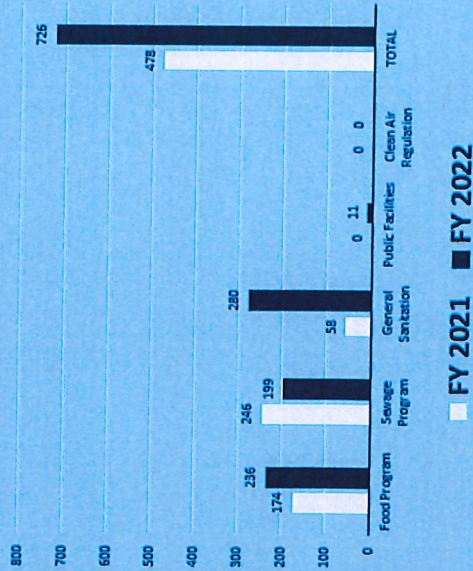
### HANDS

FY 2021 & 2022 Cumulative Totals



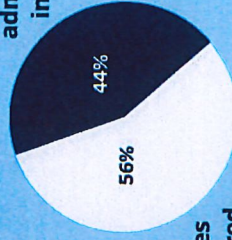
### Environmental Services

FY 2021 & 2022 Cumulative Totals

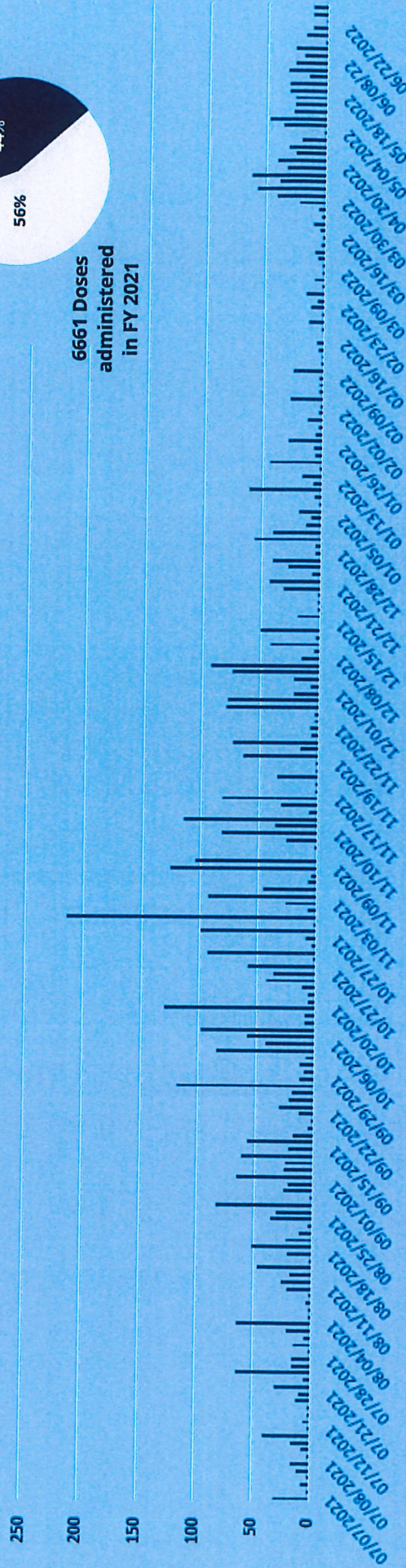


## 5247 COVID-19 VACCINES ADMINISTERED IN FY 2022

5247 Doses administered in FY 2022



6661 Doses administered in FY 2021



Woodford County Health Department  
 Summary Statement of Revenue and Expense  
 As of Period Ending June 30, 2022

	Current Month			Year to Date		
	Actual	%	Variance	Actual	%	Variance
<b>Revenue:</b>						
State	80,881	19.57%	53,957	393,423	13.31%	70,326
Federal	111,717	27.03%	65,134	1,435,395	48.54%	876,394
Local	150,100	36.32%	100,100	629,151	21.28%	29,151
Service Fees	70,387	17.03%	33,123	497,518	16.83%	50,347
Interest	167	0.04%	159	1,359	0.05%	1,259
Carryover	0	0.00%	(5,884)	0	0.00%	(70,606)
<b>Total Revenue</b>	<b>413,253</b>	<b>100.00%</b>	<b>246,588</b>	<b>2,956,846</b>	<b>100.00%</b>	<b>956,871</b>
<b>Expense:</b>						
Salary & Leave	72,430	17.53%	18,139	906,721	30.67%	255,225
Fringe Benefits	54,417	13.17%	12,615	562,636	19.03%	61,010
Independent Contractors	0	0.00%	(158)	(189)	-0.01%	(2,089)
Travel	78	0.02%	337	171	0.01%	4,044
Space Occupancy	9,826	2.38%	5,150	58,733	1.99%	2,623
Office Administration	4,267	1.03%	3,643	56,107	1.90%	12,397
Medical Supplies	1,626	0.39%	3,350	35,874	1.21%	(4,326)
Automotive	4,552	1.10%	348	6,141	0.21%	1,966
Other	56,578	13.69%	6,435	950,467	32.14%	348,753
Capital Expenditures	35,881	8.68%	27,964	35,881	1.21%	(59,120)
<b>Total Expense</b>	<b>239,655</b>	<b>57.99%</b>	<b>72,990</b>	<b>2,612,542</b>	<b>88.36%</b>	<b>612,567</b>
<b>Excess/(Deficit) of Revenue over Expense:</b>	<b>173,598</b>	<b>42.01%</b>	<b>173,598</b>	<b>344,304</b>	<b>11.64%</b>	<b>344,304</b>
Less: Reserve used for Program Deficits	(23,385)			(23,385)		
<b>Actual Cash Surplus/(Deficit)</b>	<b>150,213</b>			<b>320,919</b>		

Woodford County Health Department  
Cash Balance and Financial Summary Comparison to Prior Year  
As of Period Ending June 30, 2022

	Current YTD Actual	Prior YTD Actual	Change	% Change
<b>Cash Balance:</b>				
Checking	1,659,681	1,333,241	326,440	24%
Petty Cash	250	250	-	0%
Money Market			-	N/A
Total Cash	<u>1,659,931</u>	<u>1,333,491</u>	<u>326,440</u>	<u>24%</u>
<b>Revenue:</b>				
State	393,423	256,858	136,564	53%
Federal	1,435,395	770,452	664,943	86%
Local	629,151	541,847	87,304	16%
Service Fees	497,518	424,985	72,532	17%
Interest	1,359	177	1,182	669%
Carryover	0	0	0	N/A
Total Revenue	<u>2,956,846</u>	<u>1,994,320</u>	<u>962,527</u>	<u>48%</u>
<b>Expense:</b>				
Salary & Leave	906,721	598,866	307,855	51%
Fringe Benefits	562,636	402,992	159,644	40%
Independent Contractors	(189)	402	(591)	-147%
Travel	171	34	137	400%
Space Occupancy	58,733	50,443	8,290	16%
Office Administration	56,107	44,570	11,538	26%
Medical Supplies	35,874	40,256	(4,381)	-11%
Automotive	6,141	4,017	2,124	53%
Other	950,467	580,595	369,871	64%
Capital Expenditures	35,881	788	35,093	4453%
Total Expense	<u>2,612,542</u>	<u>1,722,965</u>	<u>889,578</u>	<u>52%</u>
Excess/(Deficit) of Revenue over Expense:	<u>344,304</u>	<u>271,355</u>	<u>72,949</u>	<u>27%</u>
Less: Program Carryover Used	23,385	2,286	21,099	923%
Actual Cash Surplus/(Deficit):	<u>320,919</u>	<u>269,069</u>	<u>51,850</u>	<u>19%</u>



**Woodford County**  
**Public Health Taxing District Actual to Budget**  
**FYE 2022 - Year to Date as of 6/30/2022**

	FYTD Actual	Budget FY22	Budget Variance	% of Budget
<b>Opening Balance</b>	918,041	902,500	15,541	102%
<b>Receipts (All Sources):</b>				
Real Property Taxes	478,279	474,603	3,676	101%
Personal Property Taxes	92,408	74,400	18,007	124%
Motor Vehicle Taxes	56,536	45,866	10,670	123%
Delinquent Tax Collections	7,238	2,500	4,738	290%
Other Taxes - Telecommunications	2,779	2,738	41	101%
Other Receipts	0	0	0	0%
Interest Income	996	2,000	(1,004)	50%
<i>Total Receipts</i>	638,235	602,106	36,129	106%
<b>Total Funds Available</b>	1,556,276	1,504,606	51,669	103%
<b>Expenditures:</b>				
Health Department Operations	600,000	600,000	0	100%
Building Maintenance & Repair	0	0	0	0%
Audit of Taxing District Funds	2,000	2,000	0	100%
Newspaper Publication	24	50	(26)	48%
Other Expenditures - SPGE Fee/Bank Charges	663	500	163	133%
<i>Total Expenditures</i>	602,687	602,550	137	100%
<b>Balance Remaining</b>	953,589	902,056	51,533	106%
<b>Change in Cash Position</b>	35,548	(444)	35,992	-8014%

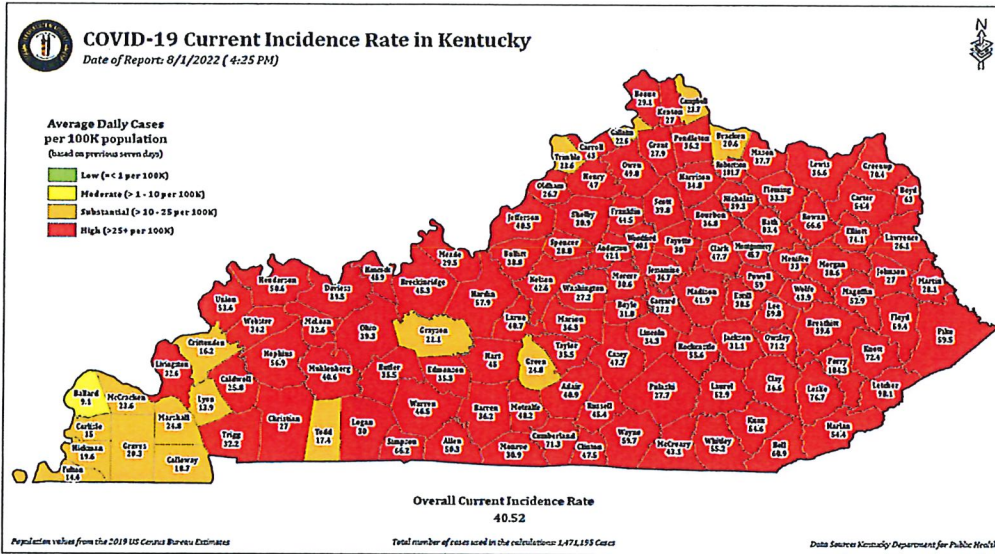
# WOODFORD COUNTY BOARD OF HEALTH

DIRECTOR'S REPORT 08.11.2022

**Personnel-** Covid team transition & HANDS Social Workers, Olivia Britton and Kelsey Padgett

**Building and Grounds-** Flooring project has begun! We anticipate it will be complete by winter 2022. The materials are on back order due to shortages.

## COVID-19 Update –



## Vaccine Update-

Clinics scheduled at Versailles Presbyterian every Wednesday

Novavax, a more traditional type of vaccine approved

Clinics have doubled in July due to emergence of new variants

Flu vaccine ordered

## Testing-

Federal Program now offers 8 free tests per household.

## Monkeypox

8 confirmed cases in KY (MSWM population)

Clinic staff have been trained to identify, screen and test for monkeypox.

Unable to order vaccine unless we get a positive case