



Woodford County Health Department

Prevent. Promote. Protect.

Woodford County Board of Health
Agenda
March 3, 2022
5:30 p.m.
Zoom

- | | | |
|------|---------------------------------|--------------------------|
| I. | Call to Order/Roll Call | Chairman Kay |
| II. | Minutes - November 4, 2021 | Chairman Kay |
| III. | Reports | |
| | A. Community | Anne Hagan, Robin Miller |
| | B. HANDS | Jennifer Wells |
| | C. Environmental | Barrett Schoeck |
| | D. Medical | Cassie Prather |
| IV. | Financial Reports | |
| | A. Revenue/Expense | Cassie Prather |
| | B. Taxing District | Cassie Prather |
| V. | Director's Report | Cassie Prather |
| VI. | New Business – Personnel update | Chrissy Mattingly |
| VII. | Adjournment | Chairman Kay |

Next Meeting: Thursday, June 9, 2022 @ 5:30 p.m.

WOODFORD COUNTY HEALTH DEPARTMENT

Community Health Programs Report | Nov 2021–Feb 2022

PROGRAMS

Operation Holiday Cards for the Troops | November 2021

Partnered with Military Missions to collect holiday cards for the troops. Over 300 handmade holiday cards were donated by the Woodford County Public Schools, local businesses, and community members.

Making Small Changes for Big Benefits | January 2022

Partnered with the Woodford County Library in their Facebook Live series, “Making Small Changes for Big Benefits.” Discussed easy changes to make healthy eating a habit in the new year.

HeartSafe Woodford County

WCHD is working with the Department for Public Health (DPH) in the Kentucky Heart Disease and Stroke Prevention Program (KHDSPP) to become a HeartSafe Community.

UPCOMING PROGRAMS

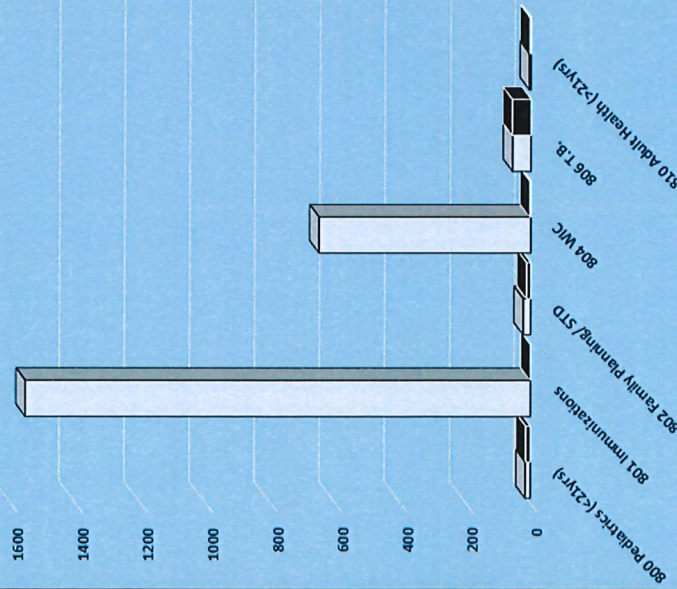
- Woodford Wheels – Coming April 2022
- Telephone Care Calls – Coming March/April 2022
- Diabetes Prevention Program (DPP) – Coming spring of 2022

GRANT AWARDS

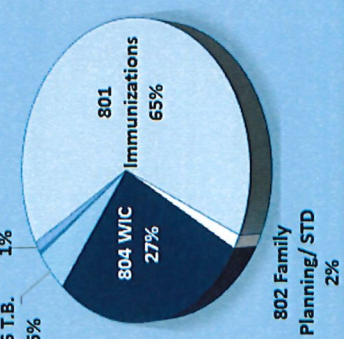
- CHAT 736 Mini-Grant | \$10,000
- KY Tobacco Prevention & Cessation Program FY23-FY24 Grant | \$25,000/year

Medical Services

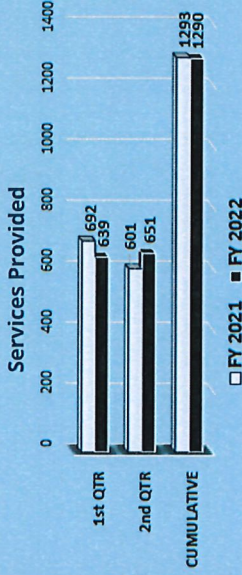
- Services / Contraceptives
- Radiology / Laboratory Pathology



- 800 Pediatrics (<21yrs)
- 801 Immunizations
- 802 Family Planning/ STD
- 804 WIC
- 806 T.B.
- 810 Adult Health (>21yrs)



HANDS

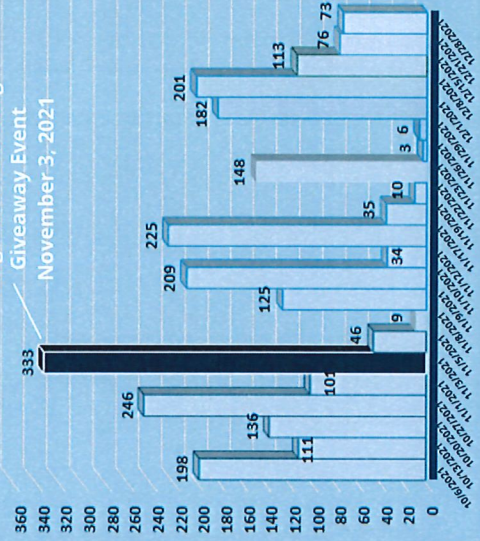


Q: How helpful has HANDS been to you and your baby?

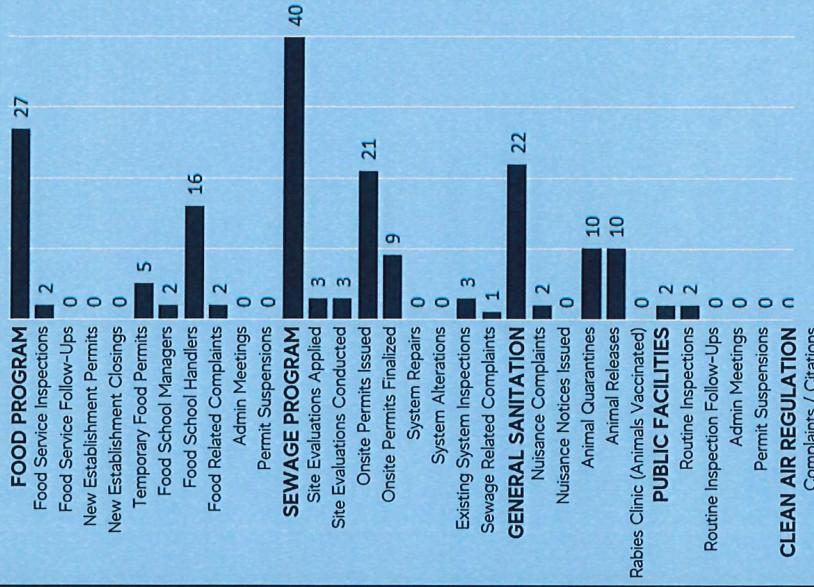


COVID-19 Vaccinations

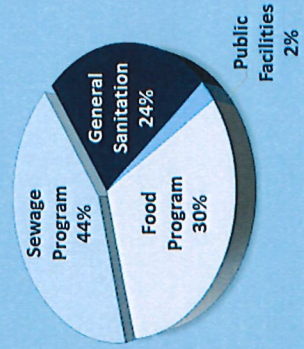
Zing Worth the Sting Giveaway Event
November 3, 2021



Environmental Services



- Food Program
- Sewage Program
- General Sanitation
- Public Facilities
- Clean Air Regulation



Woodford County Health Department
 Summary Statement of Revenue and Expense
 As of Period Ending January 31, 2022

	Current Month			Year to Date		
	Actual	%	Variance	Actual	%	Variance
Revenue:						
State	5,431	2.00%	(21,494)	138,327	9.44%	(50,146)
Federal	215,267	79.45%	168,683	781,834	53.35%	326,084
Local	0	0.00%	(50,000)	300,000	20.47%	(50,000)
Service Fees	50,147	18.51%	12,883	244,715	16.70%	(16,135)
Interest	105	0.04%	97	687	0.05%	629
Carryover	0	0.00%	(5,884)	0	0.00%	(41,187)
Total Revenue	270,950	100.00%	104,285	1,465,564	100.00%	298,912
Expense:						
Salary & Leave	72,442	26.74%	18,151	512,342	34.96%	380,039
Fringe Benefits	44,861	16.56%	3,059	316,075	21.57%	23,460
Independent Contractors	0	0.00%	(158)	759	0.05%	(350)
Travel	0	0.00%	(337)	100	0.01%	(2,259)
Space Occupancy	2,758	1.02%	(1,918)	34,069	2.32%	32,731
Office Administration	2,194	0.81%	(1,449)	34,735	2.37%	25,498
Medical Supplies	3,454	1.27%	104	26,255	1.79%	2,805
Automotive	0	0.00%	(348)	1,138	0.08%	(1,298)
Other	87,247	32.20%	37,104	603,790	41.20%	252,790
Capital Expenditures	0	0.00%	(7,917)	0	0.00%	(55,417)
Total Expense	212,957	78.60%	46,292	1,529,264	104.35%	362,612
Excess/(Deficit) of Revenue over Expense:	57,993	21.40%	0	(63,700)	-4.35%	0
Less: Reserve used for Program Deficits	0			0		
Actual Cash Surplus/(Deficit)	57,993			(63,700)		0.00%

Woodford County Health Department
Cash Balance and Financial Summary Comparison to Prior Year
As of Period Ending January 31, 2022

	Current YTD Actual	Prior YTD Actual	Change	% Change
Cash Balance:				
Checking	1,267,124	1,292,209	(25,085)	-2%
Petty Cash	250	250	-	0%
Money Market			-	N/A
Total Cash	<u>1,267,374</u>	<u>1,292,459</u>	<u>(25,085)</u>	<u>-2%</u>
Revenue:				
State	138,327	117,983	20,345	17%
Federal	781,834	406,588	375,247	92%
Local	300,000	271,074	28,927	11%
Service Fees	244,715	230,160	14,556	6%
Interest	687	58	630	1094%
Carryover	0	0	0	N/A
Total Revenue	<u>1,465,564</u>	<u>1,025,861</u>	<u>439,703</u>	<u>43%</u>
Expense:				
Salary & Leave	512,342	345,691	166,651	48%
Fringe Benefits	316,075	226,336	89,740	40%
Independent Contractors	759	105	654	622%
Travel	100	21	79	374%
Space Occupancy	34,069	25,826	8,244	32%
Office Administration	34,735	26,697	8,038	30%
Medical Supplies	26,255	21,511	4,745	22%
Automotive	1,138	343	795	232%
Other	603,790	148,254	455,536	307%
Capital Expenditures	0	788	(788)	-100%
Total Expense	<u>1,529,264</u>	<u>795,571</u>	<u>733,692</u>	<u>92%</u>
Excess/(Deficit) of Revenue over Expense:	<u>(63,700)</u>	<u>230,289</u>	<u>(293,989)</u>	<u>-128%</u>
Less: Program Carryover Used	-	-	-	N/A
Actual Cash Surplus/(Deficit):	<u>(63,700)</u>	<u>230,289</u>	<u>(293,989)</u>	<u>-128%</u>

Woodford County
Public Health Taxing District Actual to Budget
FYE 2022 - Year to Date as of 1/31/2022

	FYTD Actual	Budget FY22	Budget Variance	% of Budget
Opening Balance	918,041	902,500	15,541	102%
Receipts (All Sources):				
Real Property Taxes	463,367	474,603	(11,236)	98%
Personal Property Taxes	80,435	74,400	6,034	108%
Motor Vehicle Taxes	24,049	45,866	(21,816)	52%
Delinquent Tax Collections	6,339	2,500	3,839	254%
Other Taxes - Telecommunications	1,619	2,738	(1,119)	59%
Other Receipts	0	0	0	0%
Interest Income	551	2,000	(1,449)	28%
<i>Total Receipts</i>	576,360	602,106	(25,747)	96%
Total Funds Available	1,494,400	1,504,606	(10,206)	99%
Expenditures:				
Health Department Operations	300,000	600,000	(300,000)	50%
Building Maintenance & Repair	0	0	0	0%
Audit of Taxing District Funds	2,000	2,000	0	100%
Newspaper Publication	24	50	(26)	48%
Other Expenditures - SPGE Fee/Bank Charges	663	500	163	133%
<i>Total Expenditures</i>	302,687	602,550	(299,863)	50%
Balance Remaining	1,191,714	902,056	289,657	132%
Change in Cash Position	273,673	(444)	274,116	-61694%

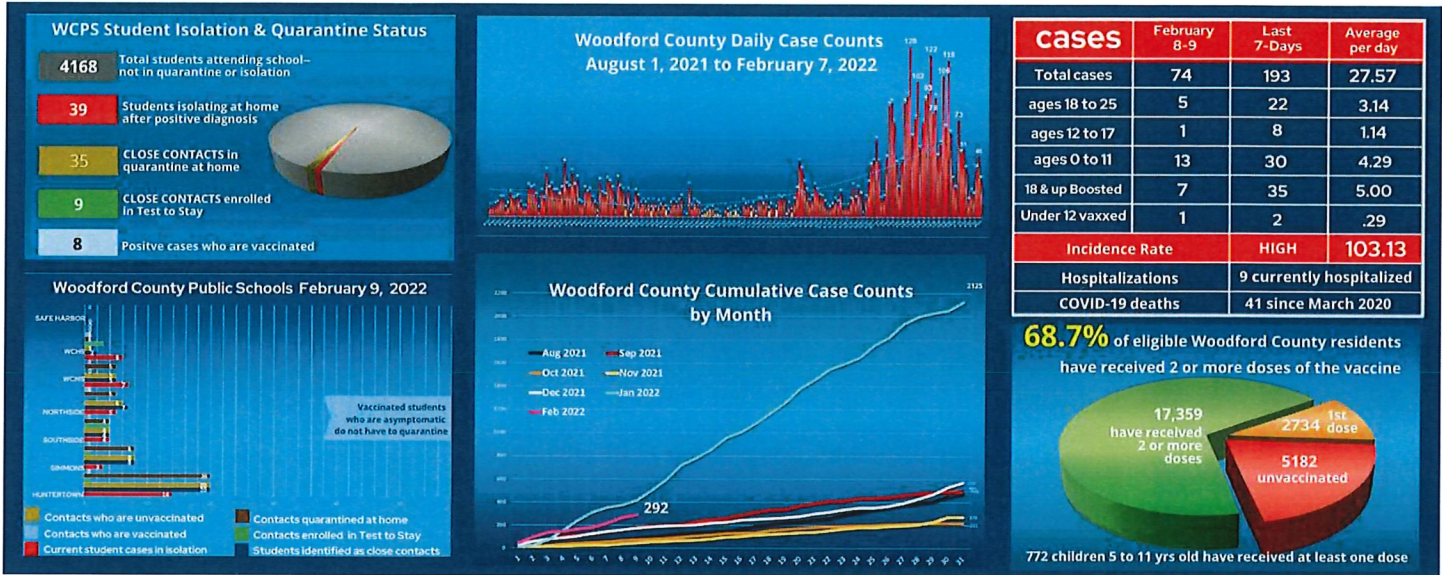
WOODFORD COUNTY BOARD OF HEALTH

DIRECTOR'S REPORT

02.17.2022

Personnel- New, full-time clinic manager, Kelly Simpson, RN

COVID-19 Update –



Vaccine Update-

Clinics scheduled at Versailles Presbyterian every Wednesday & Friday

Booster approved in 12-17 year old population

FDA granted full approval to Pfizer and Moderna adult, primary series

FDA scheduled to meet February 15th to discuss EUA for Pfizer vaccine in 6 month-5 year old population

Community Collaboration-

- Test to Stay
- Expanded drive-through PCR testing and Rapid Antigen testing, Monday - Friday
- At-home test kit distribution- EMS, Versailles Fire Department and Midway

New Guidance -

The Council of State and Territorial Epidemiologists (CSTE), along with the Association of State and Territorial Health Officials (ASTHO), Association of Public Health Laboratories (APHL), National Association of County and City Health Officials (NACCHO) and Big Cities Health Coalition (BCHC) supporting health departments in transitioning away from universal case investigation and contact tracing at this point in the COVID-19 pandemic to a more strategic approach of outbreak investigations and targeted case investigations.

Case investigation and contact tracing was implemented in spring 2020 to slow COVID-19 transmission, much has changed over the past year prompting the need for a revised public health approach. This includes the wide availability of safe and effective vaccines, better understanding of the epidemiology of the SARS-CoV-2 virus, and the emergence of the more infectious Omicron variant.

We will continue to evaluate and adapt processes to ensure our efforts are evidenced-based and sustainable. We will work with community partners, businesses, and organizations to provide education and guidance on COVID-19 best practices and to focus efforts on:

- Increasing the number of people who are up to date with their COVID-19 vaccinations, including booster doses, especially for those at higher risk for severe outcomes
- Strong messaging about the need for persons who test positive to self-isolate and inform their close contacts
- Strong messaging about the importance of effective mask wearing, especially during times of increased community transmission
- Targeting prevention strategies and treatments to vulnerable populations
- Conducting outbreak investigations and targeted case investigations in high-risk settings
- Improving access to COVID-19 testing



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR PUBLIC HEALTH**

Andy Beshear
Governor

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Eric C. Friedlander
Secretary

Steven J. Stack, MD
Commissioner

December 21, 2021

Ms. Cassie Prather, Public Health Director
Woodford County Health Department
229 North Main Street
Versailles, KY 40383

Dear Ms. Prather:

The audit report for the fiscal year ended June 30, 2021 for Woodford County Health Department was prepared by RFH, PLLC. The audit was reviewed by the Division of Administration and Financial Management's Local Health Budget Section.

The auditor issued an adverse opinion of the financial statements due to the fact the Agency prepares its financial statements on a cash basis of accounting, a comprehensive basis of accounting other than generally accepted accounting principles, and an unmodified opinion on the basis of the financial reporting provisions of the Administrative Reference prescribed by the Commonwealth of Kentucky, Department of Public Health. There were no reportable conditions or audit findings identified. In addition, no audit adjustments were necessary.

At this time, we want to take the opportunity to address compliance with 902 KAR 8:170, Local Health Department Financial Management Requirements. Section 3(3) (c) states that a written plan of use for the amount of the excess unrestricted funds shall be submitted to the Department for Public Health. If approved, the funds shall be placed into a local restricted fund to be used solely for the purpose(s) approved. At June 30, 2021, the Woodford County Health Department had excess funds of \$108,738.

Please submit a plan of correction of all items above within 30 days of the date of this letter to the e-mail address of Spencer.rodgers@ky.gov.

We would like to take this opportunity to commend you and your staff. If any assistance is needed related to this audit or for other financial questions, please contact Spencer Rodgers at (502) 564-6663, extension 4117 or spencer.rodgers@ky.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Andrew Yunt", with a long horizontal flourish extending to the right.

Andrew Yunt, CPPB
Director, Division of Administration and Financial Management
Kentucky Department for Public Health